

Office 365 Migration

8 Business Drivers to Justify the Case

Senior management typically views technology investment as a means to increase operating efficiency and to generally improve their business. For this to be effective, technology proposals must consist of measurable benefits that back their viability. Tangent collaborates with many of the world's largest Office 365 customers and has a wealth of experience in creating value propositions that resonate with both the boardroom and senior management alike. Tangent's approach is to identify and focus on the business outcomes that deliver the greatest and most rapid investment returns; this allows for the development of realistic business expectations for the organization as well as the ability to fast-track budget approvals.

Office 365 Helps Business Reduce Costs and Complexity

Owning and administering a dedicated technology stack goes hand-in-hand with an increase in cost burdens for business operations. As a business grows and develops, it sometimes accumulates hardware, systems, and processes which mandate ongoing support services that do not coincide with the organization's projected goals. Often this legacy technology is retained simply for compliance and auditing purposes or for "just-in-case" requirements. Dispensing with older infrastructure can help to bolster a business case for application migration and by eliminating unnecessary technical complexity, recurring ownership costs can be significantly reduced.

- Nonessential technological complexity impedes organizations from adapting to new market conditions in a timely manner and taking advantage of untapped opportunities
- IDC's 2014 report (1) on the IT Complexity Index states that a savings of more than \$3,500 per user can be achieved by removing nonessential IT services
- The focal point should be on advanced technology that management can strategically utilize for future revenue prosperity and growth

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(1) <http://www.oracle.com/us/corporate/analystreports/it-complexity-index-2222715.pdf>

Office 365 Deployment Helps Businesses More Effectively Manage Working Capital

Cash-flow and working capital are the life blood of every business. Conserving cash or replacing capital expenditure with operating expenditure helps allow business to fund growth and rapidly capitalize on novel opportunities. Management of technology assets has the potential to be time-intensive, costly, and fraught with intricacies such as depreciation pools, variable depreciation rates, and varying intervals for writing off technology assets. An alternative approach is to categorize IT costs as a consumable item with zero residual value.

- Quantifiable cost allocation makes it easier to implement charge back and improves how IT overheads are apportioned against groups, divisions, or specific projects.
- Predictable expenditures allow for more accurate budgeting and forecasting
- Administrators can dynamically add features and increase capacity as it becomes necessary for operations rather than when expenditures are approved

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Use Office 365 to Build a Collaborative Enterprise-Grade Environment

Office 365 was constructed to enhance workplace collaboration. Building a project portal or creating dedicated workgroups is easily achievable with Office 365, as it was created from the ground up with the intention of encouraging maximum productivity. Office 365 is designed to serve employee’s needs from Microsoft’s ubiquitous “Azure Cloud”, so even remote staff working in different time zones are not hindered in their efforts to work as a team.

- Office 365 provides the building blocks and resources that encourage enhanced collaboration between project teams, employees, and even separate organizations
- Enterprise collaboration features form the backbone for Office 365 and will help staff complete regular team assignments and work securely on dedicated projects
- Shared data storage and resources help employees to easily access common digital assets and to consolidate files

Tangent — a world of technology resources

- *Global provider of IT hardware, software and service solutions*
- *Partnerships with 3,600 manufacturers and publishers, and more than 70,000 commercial and public sector clients globally*
- *Global software reseller with extensive license management services*
- *Software lifecycle support*
- *Access to more than \$3 billion in virtual inventory, efficient supply chain execution and customizable e-commerce capabilities*
- *Operations in 22 countries, serving clients in more than 200 countries and territories*

Office 365 is a Media-Rich Platform

Audio and video are persuasive methods of communicating “call to action” messages that compel audiences to engage. Office 365 makes audio and video tools easily accessible to employees, enabling them to offer media rich interaction with stakeholders or customers. Audio and video conferencing is incorporated within Office 365’s SKYPE for business.

- Travel costs can be mitigated through the wide adoption of SKYPE teleconferencing across the organization
- SKYPE for business allows for greater mobility with tablets, smartphones, and desktops able to support connectivity using standard apps or secure plug-ins
- Microsoft’s “Sway” provides the latest presentation tools that incorporate video, audio, and animation and takes PowerPoint features to the new level

Enterprise-Class Features are the Foundation of Office 365’s Business Offering

Microsoft’s Office 365 ecosystem offers a low-risk, easy-to-use, approach to deploying prototype systems for validating and testing a proof-of-concept. Rolling out a SKPYE for business system or adding a SharePoint intranet is easy and offers a low-risk approach to test new upgrades and easily deploy new applications based on the obtained results.

- Office 365 provides an ideal way for low-impact test iterations and development or incremental rollouts
- Organizations planning to migrate to Dynamics AX, Dynamics CRM Online, or SharePoint can implement new systems of upgrades with ease
- Accelerated adoption of new and cost saving services such as VoIP and PBX can now be accomplished utilizing just a fraction of the cost and time required to deploy traditional technology

Data Protection and Business Continuity that Meets Real-world Business Requirements

Office 365 is designed for robust resilience and continuous uptime to guarantee employees can productively work whenever and wherever they need access to resources. Until now, the cost to provide this level of data protection was typically available only for the largest of organizations.

- Office 365 performance is monitored continuously and fine-tuned to ensure the best user experience
- Service Level Agreements can be tailored to align with transaction or data value
- State-of-the-art redundant data centers, offering multiple levels of resilience, safely protect knowledge assets

Microsoft Partner

Gold Volume Licensing
Gold Software Asset Management
Gold Hosting
Gold Data Platform
Gold Cloud Platform
Gold Datacenter
Gold Cloud Productivity
Silver Enterprise Mobility Management
Silver Small and Midmarket Cloud Solutions
Silver Collaboration and Content
Silver Communications
Silver Devices and Deployment
Silver Messaging
Silver Hosting

Office 365 Provides the Ability for Organizations to Set Policies and Boundaries that Mitigate Risk

By migrating to Office 365, organizations can add another layer of security that aids compliance and mitigates risk. Office 365 provides administrative tools to set parameters that limit user behavior that could pose as a business risk. By moving to Microsoft's Cloud, policy that inhibits or prevents the deployment of unauthorized "shadow IT" and requires users to adhere to company guidelines can be enforced.

- Unauthorized "shadow IT" can be nearly eliminated due to the administrative safeguards and the extensive range of controls that administrative or compliance officers can activate
- Data retention policies that encrypt or archive files and emails to meet corporate or legislated standards can be set globally
- Document structure can be enforced to comply with company classification or legislation guidelines that protect privacy

Responsiveness and Flexibility

Office 365 Cloud and Microsoft's Azure environments provide a malleable foundation upon which to orchestrate new operating environments and to develop and stress test novel service offerings. Depending on the needs of the business, new users and services can be quickly rolled out or, conversely, de-commissioned in day-to-day production.

- Prototype and test new services within selected divisions of users or across a specific project
- Quickly add new production system capacity of ongoing or seasonal requirements (e.g. end of the month processing)
- Provision novel services in a fraction of the time previously required by utilizing time-constrained IT personnel

Classification, Compliance, and a Single Point of Truth

Vast quantities of new data are added by organizations every day. As the volume of this data increases, so too does the likelihood of duplicated files or different revisions of the same file. Office 365 aids organizations in better managing their digital assets and provides the ideal opportunity to appropriately classify data across all documentation. This can help to de-duplicate, migrate, and purge older files that are hogging resources and help organizations achieve a "single point of truth" from their assorted data repositories.

- Data loss that results in financial or reputational damage to the organization can be prevented by adequate data classification
- Data depositories and disparate information can be aggregated, forming a framework to create a cleaned data set and a "single point of truth" across the organization
- Global data retention policies can be set to archive files and emails, ensuring their compliance with the appropriate standards of governance

Depending on the priorities set by management, Office 365 can be rolled out in incremental stages across groups, divisions, or the entire organization. Migration to Office 365 can be an involved task that can be simplified by utilizing the resources of a vendor with the experience to adequately assess the unique needs of your business. With years of experience, Tangent can help you to identify any foreseeable issues and mitigate any potential risks.

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Contact Tangent to see how we can aid in your seamless migration to Office 365.